U.S. BANKRUPTCY COURT
WESTERN DISTRICT OF OKLAHOMA
MULTIMEDIA REQUEST ORDER FORM

1. ORDER REQUEST ☐ MULTIMEDIA*	2. DATE OF ORDER
3. NAME OF PERSON ORDERING	4. EMAIL ADDRESS
5. MAILING ADDRESS	6. PHONE NUMBER
7. CITY AND STATE	8. ZIP CODE
9. CASE NUMBER OF HEARING	10. CASE STYLE OF HEARING
11. JUDGE PRESIDING AT HEARING	12. DATE(S) OF HEARING From _____ to _____
13. ORDER IS FOR: ☐ APPEAL ☐ BANKRUPTCY ☐ ADVERSARY ☐ OTHER _____	

14. To Order a Multimedia File of a hearing, you must,
15. Complete and save this form in PDF format
16. Electronically file the PDF in the case using the ECF event, Bankruptcy or Adversary > Other > Request for Multimedia File. The ECF system will generate a fee which must be paid through ECF. A separate PDF form must be filed for **each** hearing being requested.
17. For non-electronic filers, the fee (**$34.00 per hearing**) may be paid in person, by mail or by using Pay.gov, (pay.gov instructions here)
18. Once the fee is paid and the Multimedia File is prepared, you will receive an email with a link to download the files.

By signing below, I certify that I will pay all charges for the preparation of the Multimedia File(s).

_____ _____

Signature of Person Ordering Date

* A MULTIMEDIA FILE IS NOT AN OFFICIAL RECORD OF A COURT PROCEEDING