

UNITED STATES BANKRUPTCY COURT
Western District of Oklahoma
215 Dean A. McGee Avenue
Oklahoma City, Oklahoma 73102

Grant E. Price
Clerk

Telephone
405-609-5700

To: Applicant for Withdrawal of Unclaimed Funds
Subject: Procedure for Applying for Payment of Unclaimed Funds

The following procedures must be followed in order to apply for the payment of unclaimed funds:

- Prepare an "Application for Order Directing Payment of Unclaimed Funds" and make sure to sign it. (example attached)
- Complete the attached "Affidavit of Creditor" form and have it notarized. Every application must include an "Affidavit of Creditor."
- Prepare a proposed "Order Directing Payment of Unclaimed Funds." (example attached)
- If creditor is an individual, include a photocopy of your driver's license or some other form of personal identification.
- If creditor is a corporation, partnership, or other entity, include supporting documentation that the applicant is authorized to claim money on behalf of the corporation, partnership, or other entity.
- Mail or deliver a copy of the "Application" to the U.S. Attorney at the following address:

United States Attorney
Western District of Oklahoma
210 West Park Avenue, Suite 400
Oklahoma City, OK 73102

Mail or deliver all of the foregoing documents to the Court Clerk's office at the following address:

United States Bankruptcy Court
Western District of Oklahoma
Attn: Don Dage
215 Dean A. McGee Avenue
Oklahoma City, OK 73102

Once the application has been submitted to the Clerk's office, it will take approximately two to six weeks for the application to be processed and for a check to be mailed to you.

Date: _____

Financial Administrator

IN THE UNITED STATES BANKRUPTCY COURT
FOR THE WESTERN DISTRICT OF OKLAHOMA

In Re: _____) Case no.
) Chapter
)
)
)
)

AFFIDAVIT OF CREDITOR

State of _____)
) ss.
County of _____)

I, _____, the undersigned creditor
in the above referenced case, being first duly sworn upon oath,
state as follows:

1. _____
(Name and address)

has been granted a power of attorney by me to submit an Application
For Payment From Unclaimed Funds seeking payment of claim no. ____
in the amount of \$_____ due and owing to me as a creditor in
the above referenced bankruptcy case.

2. My name, position with company (if applicable), address and
telephone number are as follows:

3. If other than individual: Substantiate creditor's right
to claim, including but not limited to documents relating to sale
of company, i.e. purchase agreements and/or stipulation by prior
and new owner as to right of ownership of funds. Attach certified
copies of all necessary documentation.

(over)

4. I (or the entity I represent) have neither previously received remittance for the claim nor have contracted with any other party than the person named in item one above to recover these funds.

I hereby certify that the foregoing statements are true and correct to the best of my knowledge and belief.

Dated: _____

Creditor

Subscribed and sworn to before me this _____ day
of _____, 19____.

Notary Public

(SEAL)

My Commission Expires:

UNITED STATES BANKRUPTCY COURT
FOR THE WESTERN DISTRICT OF OKLAHOMA

IN RE:)
) Case No. _____
) Chapter ____
)
 (Name of Debtor) _____)
)
 DEBTOR)

**ORDER DIRECTING PAYMENT
OF FUNDS TO CREDITOR/CLAIMANT**

On the application of _____ (Name of Claimant) (the "Claimant") a claimant in the captioned case for an order directing payment of funds held in the registry of the Court, the Court finds that the Claimant has noticed the United States Attorney as required by 28 U.S.C. § 2041 et. seq. and directs that all funds held in the registry of the court or paid in pursuant to 11 U.S.C. § 347 for the benefit of and waiting the request of the Claimant (in the approximate amount of \$ _____) be paid to it in care of the party whose name appears on the power of attorney attached to the application.

Dated this ____ day of _____, 19 .

United States Bankruptcy Judge